

From: <firegrants@dhs.gov>

To: <hobbsm@reno.gov>

Date: 02/24/2012 01:01 AM

Subject: FY 2011 Staffing for Adequate Fire and Emergency Response Grant Program

Congratulations! Your application for the FY 2011 Staffing for Adequate Fire and Emergency Response Grant Program has been received.

Submit Application Result

Congratulations, you have successfully submitted your application to FEMA. All references to this application should include the following application number: **EMW-2011-FH-00321**. Please print and keep a copy of your completed application for your records.

➡ What's next ?

Once the application period ends, the automated system will score all applications according to the priorities established for the SAFER grants as listed within the Program Guidance. Once the initial scoring is complete, all eligible applications will be evaluated by a panel of fire service experts. These evaluation panels will be conducted in Winter 2011. The panelists will evaluate all applications according to the following criteria:

- how the firefighters will be used within the department and a description of the specific benefit these firefighters will be to the fire department and community through meeting operational needs and national standards identified in the program guidance.
- how the community and current firefighters are at risk without the needed firefighters, and to what extent that risk will be reduced if the applicant is awarded.
- what benefits the department and/or community will realize if the project is awarded.
- why the applicant is not able to address the need without Federal assistance.

The initial scores are then combined with the evaluation panel scores, with each score representing 50 percent of the total application score. Those applications that score the highest will be sent to FEMA for a final review and award recommendation. Grant awards will begin as early as Winter 2011 and continue until all funds are awarded. Please remember that this is a competitive grant program and historically these fire grant programs receive far more applications than there is funding available, therefore, it is very likely that many applicants will not be awarded a grant. We plan to notify all applicants of the final disposition of their applications by Spring 2012.

While the review process is taking place, your work continues as well. If you applied under the Hiring of Firefighters Category, it is important that your department has the support of your governing body to accept a grant, if awarded. Therefore, it is imperative that you continue to work with your local officials to ensure that there is a clear understanding of the long-term obligations of a SAFER grant and that there is a commitment to fulfilling those requirements prior to or immediately upon acceptance of the award.

Recruitment and Retention applicants should be and/or continue to work with their partners and participating organizations, if applicable, to ensure agreements are in place and all parties are willing to accept the obligations of the SAFER grant if awarded.

If awarded, notification will be sent via email to the email address of your primary contact in your application as well as the online mail center. If you have not submitted the appropriate email address to us, please login to the AFG system, <http://www.fema.gov/firegrants>, using the userid and password provided when you completed your application on-line. Click on the Edit Profile link and submit the correct email address. Please note that FEMA must have a valid email address in the system at all times.

Questions

Any questions should be directed to the Helpdesk, 1-866-274-0960.

Thank you for participating in the FY 2011 Staffing for Adequate Fire and Emergency Response Program!

[Go To Print Page](#)

Application Status

Application **100%** complete

Please click on any of the following links to visit a particular section of your application, or you can choose to navigate through the application process by clicking on the sections marked in the menu on the left hand side. Once all areas of your application are complete, you may submit your application.

Application Area	Status
Overview	Complete
Contact Information	Complete
Applicant Information	Complete
Applicant Characteristics (I)	Complete
Applicant Characteristics (II)	Complete
Department Call Volume	Complete
Request Details	Complete
Budget	Complete
Narrative Statement	Complete
Assurances and Certifications	Complete

[Continue](#)

Overview

*** Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?**

Yes, I am a member/officer of this applicant

If you answered **No**, you must please complete the preparer information below. If you answered **Yes**, please skip the Preparer Information section.

Note: Fields marked with an * are required.

Preparer Information

*Preparer's Name

*Address 1

Address 2

*City

*State

*Zip

In the space below please list the **Primary Contact** your organization has selected to be the **point of contact** for this grant. This should be a Chief Officer or long time member of the organization who will see this grant through completion. The Primary Contact, as listed below, is the person for which all exchanges of information will be made relative to the application. If you are not the person to be contacted please provide the appropriate person's contact information below.

In addition to the Primary Contact information, you will be asked to provide two (2) Alternate points of contact on the next page. The Alternate contacts should also be able to answer any questions relative to this application in the event that Primary Contact is unavailable. When you are finished, click the Save and Continue button below.

Reminder: If there are changes to any of the contact information (i.e., names, phone numbers, etc.) provided after submittal of the application please update this information. Please list only phone numbers where we can get in direct contact with the point of contact.

Primary Point of Contact

*Title	Administrative Services Mgr
Prefix	Select
*First Name	Michele
Middle Initial	A
*Last Name	Hobbs
*Primary Phone	775-334-4260 Ext. work
*Secondary Phone	775-846-8396 Ext. cell
Optional Phone	Ext. Select
Primary Fax	775-334-3826
*Email	hobbsm@reno.gov

Contact Information

Alternate Contact 1 Information

* Title	Fire Chief
Prefix	N/A
* First Name	Michael
Middle Initial	
* Last Name	Hernandez
* Primary Phone	775-334-2300 Ext. work
* Secondary Phone	775-287-0529 Ext. cell
Optional Phone	Ext. Select
Fax	775-334-3826
* Email	hernandezm@reno.gov

Alternate Contact 2 Information

* Title	Operations Chief
Prefix	N/A
* First Name	Tim
Middle Initial	
* Last Name	O'Brien
* Primary Phone	775-334-2326 Ext. work
* Secondary Phone	775-336-8188 Ext. cell
Optional Phone	Ext. Select
Fax	775-334-3826
* Email	obrient@reno.gov

Applicant Information


EMW-2011-FH-00321

Originally submitted on 02/23/2012 by Michele Hobbs (Userid: rogerslate)

Contact Information:

Address: 401 Ryland
City: Reno
State: Nevada
Zip: 89502
Day Phone: 7753344260
Evening Phone:
Cell Phone:
Email: hobbsm@reno.gov

Application number is EMW-2011-FH-00321

* Organization Name	Reno Fire Department-Truckee Meadows Fire Protection District
* What kind of organization do you represent?	Combination (Majority Paid/Career)
If you answered combination, above, what is the percentage of career members in your organization?	75 %
* Type of Jurisdiction Served	Other (Explain)
If other, please enter the type of Jurisdiction	City/County
* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Washoe
* <u>Employer Identification Number</u>	88-6000201
* Are you sharing an EIN with another organization?	No
If yes, please enter the name of the entity with whom you share an EIN	
* Have you registered with the Central Contractor Registry (CCR)?	Yes
* What is your organization's <u>DUNS Number</u> ?	
Headquarters Physical Address	
* Physical Address 1	1 East 1st Street
Physical Address 2	4th Floor
* City	Reno
* State	Nevada
* Zip	89502 - 1900 Need help for ZIP+4?
Mailing Address	
* Mailing Address 1	P.O. Box 1900
Mailing Address 2	
* City	Reno
* State	Nevada
	89505 - 1900

* Zip

Need help for ZIP+4?

Account Information

* Type of bank account

Savings

* Bank routing number - 9 digit number on the bottom left hand corner of your check

* Your account number

Additional Information

* For this fiscal year (Federal) is your jurisdiction receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request? Yes

* If awarded this grant, will your jurisdiction expend greater than \$500,000 in Federal share funds during the Federal fiscal year in which the grant was awarded? Yes

* Is the applicant delinquent on any federal debt? No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

The Reno Fire Department - Truckee Meadows Fire Protection District was awarded a FY 2010 SAFER Grant that currently funds 10 (previously laid-off) firefighters under the rehire category of the grant. The period of performance for this grant is through 6/30/2013.

The City as a whole receives in excess of \$500,000 in Federal funds every year and is subject to Circular OMB 133 review. The City of Reno Fire Department was awarded \$250,000 FY 2010 Fire Safet Council Grant funds through Public Law 95-313 to be expended on fire fuels mitigation equipment by the end of FY 2013 (June 30). The City of Reno was also awarded an earmark of \$500,000 in FEMA Hazard Mitigation funds through Public Law 111-83 to be expended over three years from date of award.

Applicant Characteristics (Part I)

* Are you a member of a <u>Fire Department</u> or authorized representative of a fire department?	Yes
* Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property?	No
* Please indicate the type of community your organization serves.	Urban
* What is the square mileage of your first-due response area?	6000
* What percentage of your response area is protected by hydrants?	9 %
* Does your organization protect critical infrastructure of the state?	Yes
Percentages in three answers below must sum up to 100%:	
* How much of your jurisdiction's land use is for agriculture, wild land, open space, or undeveloped properties?	50 %
* What percentage of your jurisdiction's land use is for commercial, industrial, or institutional purposes?	15 %
* What percentage of your jurisdiction's land is used for residential purposes?	35 %
* How many occupied structures (commercial, industrial, residential, or institutional) in your jurisdiction are more than four stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	160
* What is the permanent resident population of your <u>Primary/First-Due Response Area or jurisdiction served?</u>	325000
* How many stations are in your organization?	32
* Please indicate if your department has a formal automatic/mutual aid agreement with another community or fire department and the type of agreement that exists.	Both automatic and mutual aid
	Structural Fire Suppression Wildland Fire Suppression Medical First Response Basic Life Support
* What services does your organization provide?	Hazmat Operational Level Hazmat Technical Level Rescue Operational Level Rescue Technical Level

Active Firefighting Staff , use these definitions to answer the questions about "firefighter" positions.

Active Firefighter Position	An individual having the legal authority and responsibility to engage in fire suppression; being employed by a fire department of a municipality, county, or fire district; being engaged in the prevention, control, and extinguishing of fires; and/or responding to emergency situations in which life, property, or the environment is at risk. This individual must be trained in fire suppression, but may also be trained in emergency medical care, hazardous materials awareness, rescue techniques, and any other related duties provided by the fire department.
Full-time Paid Firefighter Position	Full-time positions are those that are funded for at least 2,080 hours per year (i.e., 40 hours per week, 52 weeks per year.) The program office will also consider funding the sharing of a full-time position with sufficient justification. A job-share position is a full-time position that is occupied by more than one person. Positions funded via SAFER may be shared, but DHS limits the number of individuals to no more than four (4) per position.
Part-time Paid Firefighter Position	Part-time paid firefighters receive pay for being on duty at the fire station, whether or not they respond to any alarms. They may or may not receive benefits.
Volunteer Firefighter Position	Volunteer firefighters receive no financial compensation for their services other than life/health insurance, workers compensation insurance, and/or stipend per call.

SAFER intends to improve or restore local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced or restored staffing, a SAFER grantee's response time will be reduced sufficiently and an appropriate number of trained personnel will be assembled at the incident scene. The following questions are designed to help us understand the changes that will occur in departments receiving grants.

Use the following definitions when completing the table below.

Total # of Operational Career Personnel — the number of authorized and funded active, full-time uniformed/operational career positions employed by your department on the date indicated. (Note: only operational positions should be included.)

Operational Officers — Of the operational career positions indicated in the "Total" field above, how many of those serve in operational officer-level (both command and company) positions?

NFPA Support — Of those **operational career positions** indicated in the first field above (Total # of Operational Career Personnel), how many are assigned to field or response apparatus positions that **directly** support NFPA 1710 (Section 5.2.4.2 — Initial Full Alarm Assignment Capability) or NFPA 1720 (Section 4.3 — Staffing and Deployment) compliance? (Note: Officers should also be included in this number if they directly support NFPA 1710 or NFPA 1720)

Note: The number of **career positions** in any of these fields should include positions which are job-shared.

For more information regarding these standards please see the program guidance or go to www.nfpa.org/saferactgrant

	Total # of Operational Career Personnel	# Operational Officers	# NFPA Support
* Staffing levels as of January 1, 2008	345	86	328
* Staffing levels as of June 30, 2011	231	68	218
* Staffing levels at the time of application	241	68	228
* If awarded this grant, how many authorized and funded active, full-time uniformed career positions will be in your department? (Whole Numbers only)	265	68	252

* If awarded the number of positions requested in this application, will this restore your department's staffing

level to the level that existed before the department lost No
positions to layoffs or attrition?

* At the time of application, how many positions in your
department are filled with part-time paid firefighters?

Note: If you utilize part-time firefighters, please explain,
in your narrative, the number of part-time firefighters, 0
the number of NFPA support positions that these part-
time firefighters occupy, and how they are scheduled to
meet your staffing needs.

* At the time of application, how many active volunteer
firefighters are in your department? 116

* If awarded this grant, how many active volunteer
firefighters will be in your department? 116

* Do you currently report to the National Fire Incident
Reporting System (NFIRS)? Yes

Applicant Characteristics (Part II)

	2010	2009	2008
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three years?	2	1	6
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three years?	18	3	11
* What is the total number of line of duty member fatalities in your jurisdiction over the last three years?	0	0	0
* What is the total number of line of duty <u>member injuries</u> in your jurisdiction over the last three years?	69	103	105

* What is your department's operating budget(including personnel costs) for your current fiscal year and what was your budget for the last three fiscal years?

39364155
45185484
49923063
55847666

* What percentage of your annual operating budget is derived from:
Enter numbers only, percentages must sum up to 100%

Taxes?	100 %
Grants?	0 %
Donations?	0 %
Fund drives?	0 %
Fee for Service?	0 %
Other?	0 %

If you entered a value into Other field (other than 0), please explain

* How many vehicles does your organization have in each of the types or classes of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. (Enter numbers only and enter 0 if you do not have any of the vehicles below.)

Type or Class of Vehicle	Total Number	Total Number of Riding Positions
Engines (or Pumpers): (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Quint (Aerial device of less than 76 feet), Type I engine, Type II engine	27	108
Tankers: (pumping capacity of less than 750 gpm and water capacity of 1,000 gallons or more): Tanker, Tender, Foam Tanker/Tender (greater than 1,250 gallon tank capacity)	4	8
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint (Aerial device of 76 feet or greater)	5	20
Brush/Quick attack : (pumping capacity of less than 750 gpm and water capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pick up w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Wildland/Urban Interface Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	15	60

Rescue Vehicles:

Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	4	16
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Other:

EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle, Other Vehicle.	90	180
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Department Call Volume

* How many responses per year by category?

Do not include responses/calls where your department was dispatched to provide mutual/automatic aid. (Enter whole numbers only; if you have no calls for any of the categories, enter 0.)	2010	2009	2008
Structural Fires	156	150	138
Vehicle Fires	141	136	145
Vegetation Fires	189	129	206
EMS	17255	16654	17877
Rescue	8205	8481	7969
Hazardous Condition/Materials Calls	588	513	614
Service Calls	1126	1094	1181
Good Intent Calls	5503	5871	5187
False Alarms	1985	2000	2000
Other Calls and Incidents	525	492	551
Totals	35673	35520	35868

* In an average year, how many times does your organization receive mutual/automatic aid? 435

* In an average year, how many times does your organization provide mutual/automatic aid? (Do not include first-due responses claimed above.) 328

Request Details

The activities for your organization are listed in the table below.

Category	Number of Entries	Total Cost	Action
<u>Hiring or Rehiring Firefighters</u>	1	5138256	<u>View Details</u>

View Hiring or Rehiring Firefighters Activity

Hiring or Rehiring Firefighters

* 1. Grants awarded under the hiring category require the grantees to maintain their staffing and incur no lay-offs during the four-year period of performance. In addition, all grants awarded under the **new hire** category are required to retain the SAFER-funded firefighters for one full year after the end of the period of performance. Have you, as the applicant, discussed this application and its long-term obligations with your governing body and is your governing body willing to accept this long term commitment? Yes

* 2. Select which line-item below best describes your organization and the NFPA standard you are attempting to meet.

NFPA Requirements						
Check One	NFPA Standard (see the Program Guidance for more detail regarding these standards)	Department Characteristics	Demographic	Assembly Staffing	Response Time	Frequency of Time
X	1710	Career	With Aerial	15	8 min	90%
	1710	Career	Without Aerial	14	8 min	90%
	1720 – Urban	Urban Combo/Vol	> 1,000 pop/square mile	15	9 min	90%
	1720 – Suburban	Suburban Combo/Vol	500 - 1,000 pop/square mile	10	10 min	80%
	1720 – Rural	Rural Combo/Vol	< 500 pop/square mile	6	14 min	80%
	1720 – Remote	Remote Combo/Vol	Travel > 8 mi	4	n/a	90%

* 3a. In your best estimate, with your current staffing levels, how often did your organization meet the assembly requirements detailed in the table above for structure fires claimed in this application?

Half the time or 40-59%

[Help](#)

* 3b. With the additional or restored staffing requested in this application, what percentage of time do you anticipate that your organization will meet the NFPA requirements detailed in the table above?

Very often or 60-79%

[Help](#)

* 4a. Given your current staffing levels and the number of structure fires indicated in the "Call Volume" box of your application, what is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities? (Up to one decimal e.g., 2.5) 4

* 4b. With the additional or restored staffing requested in this application and given the number of structure fires indicated in the "Call Volume" box of your application, what would be the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities? (Up to one decimal e.g., 2.5) 4

* 5. Is your request for hiring firefighters based on a risk analysis and/or a staffing needs analysis? Yes

If Yes, describe how the analysis was conducted.

Our request for hiring firefighters was based both on a risk analysis, as well as a staffing needs analysis. As our Department has faced a 34% staffing reduction, we have had to reduce our daily minimum line staffing for emergency operations from 92 firefighters per day to 72 firefighters per day. This has resulted in the loss of up to eight fully-staffed apparatus per day due to closures and daily brown outs. With the rehire of positions lost due to lay-offs, we can restore consistent staffing for the neighborhoods served by the closed and/or browned out stations and decrease the response times for those neighborhoods, and their second due response districts will revert to the desired department standard four minute averages.

* 6. If awarded a grant for hiring additional firefighters, will you provide them with an entry-level physical in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments, 2003 Edition, Chapter 6?

Yes, NFPA 1582 compliant

* 7. Do you currently provide **annual** medical/physical exams in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2003 Edition, Chapter 6?

Yes, NFPA 1582 compliant

* 8. Will the personnel hired meet the minimum local or State EMS training and certification requirements, as designated by your agency?

Yes

* 9a. Do you assure that your organization will, to the extent practicable, seek, recruit, and hire members of racial and ethnic minority groups and women to increase their ranks within your department?

Yes

* 9b. If so, explain what efforts your organization has instituted and how successful those efforts have been.

If not, explain what policies and procedures you will implement to assure that, to the extent possible, you will seek, recruit, and hire minorities and women.

If additional space is needed for your response, please include it in the Narrative section of your application.

In addition to the City of Reno EEO Policy #603, which provides equal employment opportunity to all employees and applicants for employment, the Department recruits under a consent decree, which resulted from a district court case. The outcome is a requirement to hire fire dept employees mirroring the City community racial profile in percentages. The district court consent decree binds the City to observe a matrix that proscribes racial identification of applicants for employment with the department and sets a quota system for each identified minority for selection of hiring. As a result of aggressive recruiting and strict application of rules the Reno Fire Department is made up of protected class employees throughout all ranks and divisions, up to and including the Fire Chief.

* 10a. Does your organization currently have a policy ensuring that firefighters in positions filled under the SAFER grants are not discriminated against for, or prohibited from, engaging in volunteer firefighting activities in another jurisdiction during off-duty hours.

Yes

The Department encourages all employees to participate in volunteer firefighting

* 10b. If so, explain what efforts your organization has instituted and how successful those efforts have been.

If not, explain what policies and procedures you will implement to assure that, to the extent possible, this requirement will be met. If additional space is needed for your response, please include it in the Narrative section of your application.

activities in other jurisdictions during off-duty hours as additional training and experience can be gained and utilized for employee career development. There is no Departmental policy or labor contract restriction that prohibits departmental employees from engaging in volunteer firefighting activities in another jurisdiction during off-duty hours. Currently, we have approximately 25 individuals that participate in volunteer firefighting activities in other jurisdictions in Nevada and California.

View Budget Item

* What is the type of position being filled with this Hiring activity line item?

Note: Only one type of position can be requested per line item. If you are seeking funding for more than one type of position or vacancy, you **MUST** enter each one separately by clicking on the "Add Budget Item" link. You can however have multiple line items for each position type and this should be used when the salary and benefits are different for each position/activity being requested.

Rehiring **laid-off** firefighters who have already been separated from employment

Yes

◆ File Name: Reno Layoff Notices
Positions 19 through 24.pdf
Description:

◆ File Name: Reno Layoff Notices
Positions 13 through 18.pdf
Description:

◆ File Name: Reno Layoff Notices
Positions 7 through 12.pdf
Description:

◆ File Name: Reno Layoff Notices
Positions 1 through 6.pdf
Description:

If you selected the rehiring OR the retention employment option above, Please answer the following question: Have you issued Layoff notice?

* How many full-time firefighter positions, including job-shares, are you requesting?

Note: Applicants requesting positions under the **rehiring of firefighters activity** can request up to the number of positions that have been laid-off, received official notification of layoff action, or vacated due to attrition as described in the program guidance.

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"Full-time" is considered 2,080 hours or more worked per year and entitles the employee to receive benefits earned by the other full-time employees in the organization. "Job-share" is the term used to describe the hiring of more than one person to fill one full-time position. Part-time positions are less than 2,080 hours per year. Often part-time employees do not earn benefits or do not earn them at the same rate or level as full-time employees.

If you are requesting assistance to fund a position that would be "shared" by more than one individual, i.e., for job-share, please indicate how many individuals would fill that position and provide an explanation as to why the position is shared.

Base Salary: \$ 67290

* What are the anticipated **four year** costs per requested Firefighter?

Benefits
Cost: \$ 37700

Year 2
Salary: \$ 69900
Year 2
Benefits: \$ 39200

Year 3
Salary: \$ 1
Year 3
Benefits: \$ 1

Year 4
Salary: \$ 1
Year 4
Benefits: \$ 1

Close Window

Budget

Hiring or Rehiring of Firefighters:

There is a four-year period of performance for grants awarded under both the hiring of new firefighters and the rehiring of laid-off firefighters activities. There is an additional requirement that **all** grants awarded under the **hiring category** are required to retain the SAFER-funded firefighters for one full year after the end of the period of performance with 100 percent local funding.

Should the actual salary and benefits costs requested for reimbursement exceed awarded Federal funds, the grantee would be obligated to pay 100 percent of those costs.

Budget Matrix

	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Fourth 12-Month Period	Total
<u>Personnel</u>	1,614,960	1,677,600	24	24	3,292,608
<u>Benefits</u>	904,800	940,800	24	24	1,845,648
Total:	2,519,760	2,618,400	48	48	5,138,256
Total Federal Share	2,519,760	2,618,400	48	48	5,138,256

Narrative Statement for Hiring or Rehiring of Firefighters

*** Element #1 - Project Description (30%):** This statement should describe why the applicant needs the grant funds, i.e., how the requested firefighters will be used within the department and a description of the specific benefit these firefighters will provide for the fire department and community. If the applicant is requesting funding under the rehiring of firefighters activity, the narrative should provide details as to when and why the vacancies occurred and how the vacancies have affected the service to the community. Applications must also discuss how the grant would enhance the department's ability to protect critical infrastructure.

The Consolidated City of Reno Fire Department/Truckee Meadows Fire Protection District (the Department) is an all-risk service provider that responds to over 37,000 calls annually both within Washoe County, Nevada and to neighboring jurisdictions. The City of Reno and Washoe County are geographically isolated and vulnerable to natural disasters such as severe storms, earthquakes and floods, which leave the region dependent upon local agencies for emergency incident response. The Department is requesting SAFER grant funding to rehire 24 of the 55 firefighters who were laid-off between February 2, 2010 and March 1, 2011. The reinstatement of these positions will allow the Department to re-open 2 City of Reno Fire Stations/Apparatus which have been closed due to staffing and budgetary reductions with 4-person crews. The reinstatement of these laid-off firefighters will significantly enhance our Department's ability to restore staffing levels of frontline firefighters, reduce response times, increase firefighter safety, increase citizens' safety, and increase our staffing and deployment capabilities for emergency response to the community. In late 2008, the City of Reno implemented budgetary reductions due to economic downturns. The Department permanently decommissioned apparatus, downgraded 1 apparatus from a 4-person engine company to a 2-person rescue company, and began utilizing brown-outs of 4 additional separate engine companies that serve highly diverse and distinct neighborhoods. Additional budgetary reductions imposed in early 2010 resulted in lay-offs on February 1, 2010 (12 firefighters, 2 fire prevention officers, and 2 administrative support staff personnel), on May 6, 2010 (8 firefighters), and on March 1, 2011, (35 firefighters and 1 water supply inspector). The Department also "froze" (or unbudgeted) an additional 70 positions that were vacant or due to be vacant through attrition by the fiscal year ending June 30, 2011. With further budgetary reductions in 2011, the Department closed the 4 previously browned-out Reno Stations/apparatus and continued to utilize temporary daily closures of an additional 4 Reno Stations/apparatus. In summary, prior to 2008, there were 18 Reno engine/truck companies staffed each day with no brown outs or closures; currently in 2012, there are 12 Reno engine/truck companies staffed each day and up to an additional 4 Reno engine/truck company brown outs on a daily basis, leaving the minimum number of Reno engine/truck companies staffed each day to 8. This represents an overall reduction in Reno engine/truck company staffing of approximately 55%. Situational closing of Reno neighborhood fire stations has resulted in engine and truck companies not located in the first-due response stations becoming first due, responding from greater distances and increasing response times. The primary risk to the community is two-fold: delayed initial response and slowed assembly of attack forces into areas covered by browned-out stations. In most situations, an additional 4 to 6 minutes is required for adjacent engine companies to respond into the districts formerly served by the closed and browned-out Reno fire stations. The risk for the community includes delayed medical response times leading to the potential for greater physical harm, including potential loss of life, as well as increased fire spread and property damage/loss. For firefighters, the risk of delayed support functions such as ventilation and water supply, and increased structural damage due to delayed response is heightened, which could result in structural collapse during initial fire attack. Rehiring of 24 personnel will allow the reopening of 2 closed Reno apparatus/stations, and allow the Department to assemble an effective response force as identified in NFPA 1710 and the NIST Report on Residential Fireground Field Experiments.

***Element #2 - Impact on Daily Operations (30%):** This statement should explain how the community and current firefighters are at risk without the requested firefighters, and to what extent that risk will be reduced if the applicant is awarded. What impact will the newly funded positions have on NFPA and/or OSHA compliance?

The SAFER funding request will allow for the rehire of 24 of the 55 firefighters who were laid off during the reduction of force that occurred from January 1, 2008 to February 24, 2012. The projected cost, including salaries and benefits, for these 24 positions is approximately \$5,138,256 over the 2-year grant period of

performance. The requested positions hold the title of firefighter and are paid on a 56-hour work week at an hourly rate of \$24.62. The current Department benefit rate is 56% which includes retirement contributions, insurances, mandated FLSA pay adjustments, and Medicare costs. Reno is by far the largest and most self-sufficient fire department in Northern Nevada. As such, we have always been available to supply manpower, equipment, and expertise to neighboring departments in Nevada and California. A lack of daily staffing has severely impinged our ability to supply more than token assistance to our neighbors. The restoration of consistent staffing for the neighborhoods served by the browned-out stations will decrease the response times for those neighborhoods, and their second-due response districts will revert to the desired Department standard of 4-minute averages. EMS delivery will also be improved to the areas affected by brownouts by increasing the number of ILS apparatus available to respond to medical emergencies. A stable staffing base will allow the Department to conduct better analysis of staffing impacts and to adjust district boundaries and redistribute workloads on a reliable basis. The restoration of the number of response apparatus and personnel will provide for a faster initial attack of structure fires, increasing the likelihood of fire suppression occurring during the incipient phase of the fire. This will expedite rescue operations and reduce property loss and risk to human life, and the additional personnel arriving earlier will reduce firefighter injury and increase safety for first-due companies.

The staffing of 2 additional Reno stations/apparatus will also help restore the response matrix promulgated in NFPA 1710. The 4-person staffing of apparatus ensures the "two in/two out" standard delineated in OSHA 29 CFR 1910.134 (g) (4). The full-time staffing of an aerial company (Station 10 at North Virginia or Truck Company at Moana) will enhance response to high-rise incidents, extrications, working structure fires, etc. The full-time staffing of 2 engine companies also provides rapid attack of wildland urban interface fires when still in the incipient phase, as well as the ability to provide better service to the critical infrastructure that is within the Department's response area. This includes 8 high rise hotel/casinos, 22 high rise residential buildings, 5 hospitals, 23 healthcare facilities, 1 public university, 1 community college, 84 public/charter/parochial schools, 29 childcare facilities, 15 senior care residential facilities, 1 international airport (RNO), 1 general aviation airport (RTS), 1 public use airport (N86), 2 Department of Defense/National Guard Aviation facilities, 3 detention facilities, the Interstate 80/Highway 395 corridor, the Truckee River watershed from Lake Tahoe to Pyramid Lake, 2 water treatment and distribution facilities, 11 water detention reservoirs/dams, interstate power transmission and distribution lines, interstate natural gas pipelines, an interstate petroleum pipeline, and numerous inter/intrastate critical communications facilities. Additionally, the City of Reno and Washoe County host several dozen special events each year between May and October that have ability to double the population of the local area, creating an additional 10-20% increase in the calls for service daily.

***Element #3 - Financial Need (30%):** This statement should explain the applicant's organizational budget and its inability to address the need without federal assistance, including other actions the applicant has taken to meet their staffing needs.

The City of Reno is funded 100% by tax revenues, comprised primarily of property tax and sales tax. Tax revenues for FY 2011/2012 have fallen approximately 20% since FY 2008/2009. Property tax is projected to decline 5% further in FY 2012/2013.

There is very little prospect that these revenues will improve before FY 2017/2018. Property taxes in Nevada are capped at a 3% growth per year, resulting in, at the very least, a five-year recovery period from FY 2012/2013 to return to FY 2008/2009 levels. The average unemployment rate in Nevada for the year ending December 31, 2011 was 13.1% - the highest in the country and 4.5% above the national average. Compounding unemployment, Nevada has been experiencing the highest foreclosure rate in the country since 2010, with a rate five times the national average. Approximately 68% of all residential properties are "underwater," with mortgages that exceed the current value of the properties.

Local governments in Nevada do not operate under "home rule" and cannot raise required revenues without the approval of the State Legislature. To date, that approval has not been granted. Instead, the State has looked to local governments to balance its own shortfalls. In FY 2009/2010, in the middle of the recession, the City of Reno lost an aggregate of \$3 million to the State government to offset revenue losses for State programs, plus another \$1 million per year to administer the collection and distribution of sales taxes.

With no expectation of rapid economic recovery in the near future, there is the potential for additional reductions for all levels of government. The City of Reno is closely monitoring its revenues and expenditures knowing that it may need to reduce salaries and/or lay off additional staff to live within its budget. The City's sister jurisdictions in Northern Nevada - Sparks and Washoe County - are facing the same reality. As we move into FY 2012/2013,

the State and local governments are projecting deficits that may need to be balanced by further program and service reductions.

Since FY 2008/2009, the Department has been impacted with significant budget reductions. In FY 2009/2010, the Department's budget was reduced 10.6%; in FY 2010/2011, another reduction of 9.5%; and in FY 2011/12 (current year) an additional 12.9% reduction was taken for a total reduction over the three-year period of more than 33%, or \$16.4 million dollars.

In order to absorb these budgetary cuts, expenditure reductions were put into effect, including personnel reductions in force. On February 1, 2010, 12 firefighters, 2 fire prevention officers and 2 administrative support staff personnel were laid-off; On May 6, 2010, an additional 8 firefighters were laid-off, for a total reduction of 24 personnel. On March 1, 2011, an additional 35 firefighters and 1 water supply inspector were laid-off. The Department also "froze" (or unbudgeted) an additional 70 positions that were vacant or due to be vacant through attrition by the fiscal year ending June 30, 2011.

In Fiscal Year 2009/2010, the Department had 386 full-time equivalent positions across all 5 divisions within the Department: Emergency Operations, Fire Prevention, Safety & Training, Fleet Maintenance, and Administration. In Fiscal Year 2011/2012, the Department's personnel count has been reduced to 256 budgeted full-time equivalent non-grant funded positions, a 34% staffing reduction from 2009/2010 levels. This has reduced our daily minimum line staffing for emergency operations from 92 firefighters per day to 72 firefighters per day, with the resulting loss of up to 8 fully-staffed Reno apparatus per day due to Reno closures and brown-outs.

***Element #4 - Cost/Benefit (10%):** This statement should explain, as clearly as possible, what benefits your department and/or your community will realize if the project described is funded (i.e. anticipated savings and/or efficiencies).

The Department is currently the third largest department by manpower in the state but covers the second largest geographic area within the state. Due to the economic downturn, 55 firefighters and 5 support staff were impacted by a reduction in force from February 2, 2010 through March 2, 2011, and another 70 positions within the Department have been frozen through vacancy or attrition. This has resulted in over a 1/3 decrease in the Department's staffing, as well as funding decreases of over 33% from a FY 2008/2009 budget of \$55.8 million to current FY 2011/2012 budget of \$39.4 million, or an approximate \$16.4 million dollar funding reduction. The tax base for the City of Reno and Washoe County is not expected to stabilize until 2015, with a projected return of FY 2008/2009 revenue levels until FY 2017/2018. The SAFER grant will enable the Department to increase daily staffing that it would not be able to do for at least another 3 years based on budget projections.

Currently, the community is bearing the greatest risk from the closed stations and downgraded apparatus. Initial response times in the affected districts are longer than acceptable NFPA levels. Reliability of the remaining apparatus has diminished due to concentrated workloads on the remaining stations, leading to ever-greater response times system-wide. Additionally, assembling enough personnel for an effective firefighting force in adjoining districts has been compromised. Reno Districts with closed fire stations are at even greater risk for emergency exposure. The closure of the stations at Somersett (Station 19 - Engine), Skyline (Station 7 - Engine), Upper Stead (Station 9 - Engine), and North Virginia (Station 10 - Ladder Truck) represent coverage areas that include the following demographics: Acres: 44,140; Square Miles: 72; Population: 144,915; Housing Units: 55,066; Building/Land Values: \$3,428,509,654; Airports: 1; Assisted Living Facilities: 5; Colleges/Universities: 3; Jails: 1 Libraries: 1; Schools: 7; and Shopping Centers: 3.

On working incidents, tasks that could be done simultaneously are now done consecutively, delaying search and rescue, ventilation, and suppression. During greater alarms, redeployment options for uncommitted resources are severely limited and greater sections of the response areas are left open until reserve forces can be recalled and deployed, or units can be released from the incident. Because of the need to prematurely release units from working incidents, firefighters are committed to incidents for longer periods with attendant fatigue-related injuries and decreased effectiveness.

Rehiring of 24 personnel will allow the reopening of 2 closed Reno apparatus/stations, and allow the Department to assemble an effective response force as identified in NFPA 1710 and the NIST Report on Residential Fireground Field Experiments. Additional staffing will also allow the Department to improve our Automatic and Mutual Aid response capability to Washoe County as well as our regional and Federal cooperators. For the neighborhoods served by the browned-out stations a decrease in the response times for those neighborhoods will be achieved, and their second-due response districts will revert to the desired Department standard of 4-

minute averages. EMS delivery services will also be improved to the areas affected by Reno closures and brown-outs by increasing the number of ILS apparatus available to respond to medical emergencies. Community benefits will include increased life safety rescues and reduction in property loss to residential and commercial properties.

***Element #5 - Performance (Additional Consideration):** Applicants should explain whether they have a proven track record for timely project completion and satisfactory performance in other AFG, FP&S, and SAFER awards.

Prior Grant Performance: Over the years, the Department has been successful in obtaining Assistance to Firefighters Grants (AFG) and has a proven record of accomplishment for timely project completion and satisfactory performance. *In 2004, the Department received AFG grant funding for voice amplifiers for emergency operations communications. *In 2004, the Department received a DHS grant for an Emergency Command Vehicle. This vehicle provides a mobile communications and command center for incident command at emergency scenes and has been utilized at countless incidences and has enhanced fire command and structure immensely. *In 2004, the Department was granted a Department of Homeland Security grant funding for fire shelters, however this grant was rescinded due to changes in staffing which affected the grant implementation. *In 2006, the Department received AFG grant funding for a Water Entry Rescue Vehicle which provides our Water Entry Team safe seating, proper equipment storage and a dress out and rehab area for the rescue swimmers and also doubles as a treatment area for patients. *In 2006, the Department received an additional AFG grant for funding for firefighting equipment: Self-Contained Breathing Apparatus (SCBA), Rapid Intervention Team Packs (RIT), and Porta Count Fit Test Machine. *In 2010, the Department received an AFG grant for defibrillators to enhance our medical response delivery system. This grant is currently in process. *In 2011, The Department received an AFG multi-jurisdictional regional communications grant to improve interoperability among local and federal agencies. This grant is currently in process. *In 2011, the Department received an AFG SAFER Grant which funded the return of ten laid off firefighters to increase our ability to open a closed fire station and provide emergency response to the community. This grant is currently in process.

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or

financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by **Michele A Hobbs** on **02/22/2012**

Form 20-16C**You must read and sign these assurances.**

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an * are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable awarding office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through

implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
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If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by **Michele A Hobbs** on **02/22/2012**

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

O.M.B Control Number 0348-0046

Standard Form LLL: Disclosure of Lobbying Activities

- | | |
|--------------------------------------|-----------------------|
| 1. * <u>Type of Federal Action</u> | Grant |
| 2. * <u>Status of Federal Action</u> | Bid/Offer/Application |
| 3. * <u>Report Type</u> | Initial filing |

This subsection is required for Material Change only

Year 2012

Quarter 1

Date of last report:

4. * Name and Address of Reporting Entity:

*Reporting Entity Type Prime

Tier (if known)

*Name City of Reno

*Street One East First Street

*City Reno

*State Nevada

*Zip 89505 - 1900

[Need help for ZIP+4?](#)

5. If Reporting Entity in No.4 is a Subawardee, enter name and address of Prime:

Name

Street

City

State

Zip

[Need help for ZIP+4?](#)

Congressional District if known

6. * Federal Department/Agency Department of Homeland Security

7 * Federal Program Name/Description Assistance to Firefighters Grant

CFDA Number if known

8. Federal Action Number if known: EMW-2011-FH-00321

9. Award Amount if known: \$

10a. Name and address of Lobbying Registrant: (if individual, Last Name, First Name, MI)

Name Capital Edge Advocacy LLC
Street 1212 New York Avenue, Suite 250
City Washington
State District of Columbia
Zip 20005 - 3953

10b. Individuals Performing Services: (include address if different from No.10a) (Last Name, First Name, MI)

Name Carolyn Chaney
Street
City
State
Zip

Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed by **Michele A Hobbs** on **02/22/2012**

Submit Application

Application Area	Status
Overview	Complete
Contact Information	Complete
Applicant Information	Complete
Applicant Characteristics (I)	Complete
Applicant Characteristics (II)	Complete
Department Call Volume	Complete
Request Details	Complete
Budget	Complete
Narrative Statement	Complete
Assurances and Certifications	Complete

PLEASE READ THE FOLLOWING STATEMENTS BEFORE YOU SUBMIT.

- YOU WILL NOT BE ALLOWED TO EDIT THIS APPLICATION ONCE IT HAS BEEN SUBMITTED. If you are not yet ready to submit this application, save it, and log out until you feel that you have no more changes.
- When you submit this application, you, as an authorized representative of the organization applying for this grant, are certifying that the following statements are true:

To the best of my knowledge and belief, all data submitted in this application are true and correct.

This application has been duly authorized by the governing body of the applicant.

The applicant will comply with the Assurances and Certifications if assistance is awarded.

To sign your application, check the box below and enter your password in the space provided. To submit your application, click the Submit Application button below to officially submit your application to FEMA.

Note: the primary contact will be responsible for signing and submitting the application. Fields marked with an * are required.

I, Michele A Hobbs, am hereby providing my signature for this application as of 23-Feb-2012.